

# Minutes\_Draft\_2

## **BYWONG COMMUNITY ASSOCIATION MINUTES - DRAFT**

### **COMMITTEE MEETING**

Date - 21MAY2019

Time - 19:30

Place - Bywong Hall

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Meeting Open - 19:38  
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### **PRELIMINARIES**

Attendees:

JP - John-Pierre Favre

SW - Steve Walker (ag Secretary, Chair)

MW - Mike Wilkins (President)

PZ - Peter Zimmerman

MH - Merle Horgosi (Treasurer)

KC - Kerry Cox

Absent:

Bob Angel

Anne Goonan

Graham Bamford

Apologies:

Bob Angel

Jeanette Krah (via email to MH)

Previous Minutes Accepted by:

1. MH

2. PZ

### **PREVIOUS ACTION ITEMS**

As per minutes of 08NOV2018

SW (Steve Walker)

Website - Establish area on website to highlight BCA support - NO (Discuss)

Art Show - Set up PA / Music, EFTPOS payments... - DONE (no EFTPOS action)

Get cash tin for Merle - DONE

Contact Anne Goonan Re Donation for dialysis machine - DONE (\$100 Donated to NSW ambulance service)

JP (John-Pierre Favre)

Art Show - Organiser, Will turn up by lunch - DONE

Chrissy Drinks - Do your thang! - DONE

Obtain tea towel quotes - DONE

MH (Merle Horgosi)

Investigate Hall hire discrepancies - DONE

Brigid Cassells

Art Show - Sort out T&C - DONE

### **SPECIAL RESOLUTIONS**

- SW to take over as Secretary

#### **Detail**

The current Secretary has been unable to act in the role of Secretary requiring deputy Secretary act in the role.

#### **Outcome -**

None

#### **Action -**

Contact incumbent Secretary regarding performance of duty

- Changes to quorum

#### **Detail -**

Change quorum to 5 in number to allow easier decision making.

#### **Outcome -**

None

#### **Action -**

SW to investigate governing Act regarding committee and quorum requirements.

### **AGENDA ITEMS**

a) Constitutional Changes

Outcome - SW to investigate

b) CBS2019 Implementation Review

**Overall -**

- Attendance is down
- Needs a drawcard
- \$3152 (2018) vs \$3671 (2019) in takings
- Get stats from Merle
- It can be saved
- Need better marketing
- Maybe a theme?

#### c) 2019 Events and Expenditure

- Art Show merge with QPRC arts trail

##### **Action -**

Put out a request for artists of interest to show in the hall for a fee to cover hall hire/insurance.

Agree: KC, MH

Run: MH

- Christmas drinks - 06DEC - 8Wk lead-up

Agree: MW, PZ

- Trivia Night 2019

##### **Detail -**

All biz as usual

20JUL2019

Agree: MW, PZ

Run: SW

#### d) Philanthropy

- Set up an annual Community Support Award

- Flesh out SW with JP

Agree: KC, MH

Run: JP

### **OTHER BUSINESS**

Revenue raising

##### **Discussed -**

Teatowels

BCA managing

No decision

Film night

- Good idea

- Should trial existing equipment first

No decision

Capital Purchases

- Ideas raised

No decision

**ACTION ITEMS**

Merle (MH)

Set up Bywong Hall as a stopping point as part of the QPRC arts trail

Steve (SW)

Contact incumbent Secretary

Investigate constitutional changes

Trivia Night 2019

John-Pierre (JP)

Establishment of a Community Support Award

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Next Meeting date - 20 JUNE 2019

Meeting Closed - 21:29  
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