

Minutes BCA Committee Meeting – Wednesday 12 April 2017 - Bywong Hall, Birriwa Road - 7.30pm

1. **Welcome: Meeting Opened at 7.50pm – Attendees** - Anne Goonan, Mike Wilkins, Steve Walker, Jean-Pierre Favre, Merle Horgosi
2. **Apologies:** Kerry Cox, Geoff Leeper, Felicity Lawrence, Barbara Salzabor
3. **Acceptance minutes from previous meeting** – Minutes 13th February 2017 were accepted.
Moved: Anne; seconded Mike.
4. **Matters arising:**
 - a. **website/wiki update** – due to go live over the Easter weekend based on Wordpress. Steve will be administrator with one other contact as backup. Will be set up to have contributors/editors. Steve will link to our Facebook page and investigate any plug ins that are similar to Merle’s Team Ap to allow for conversation threads instead of long email trails. Also need to have private storage and access for files -e.g. Dropbox. The committee supported a formal vote of thanks to Steve for his work.
 - b. **‘big cupboard’ - clean out** - ongoing (Merle and Anne)
 - c. **Presentations to the community- ‘available services’** – discussed adding an “available services” tab on the website - Steve has list of health services for inclusion – and possible “Moving to Bywong” page with local info and link to the Bungendore Business directory.
 - d. **Extra events for the community – ideas/progress;** Steve talked about his idea of a group called Bywong Boffins to meet and discuss items and areas of interest
 - e. **Bat droppings in the hall -need to follow up with eh S355 committee -Anne**
 - f. **20th Anniversary Car Boot Sale** – was a successful day and will meet with team to arrange debrief and distribution of funds to groups etc. The committee felt that we should hold some funds to be able to host events for the community. They supported a formal vote of thanks to Mike for his work.
 - g. **Clean up Australia** – discussion about lack of clarity regarding insurance for volunteers and the possibility of side streets being cleaned up by their locals. BBQ event after for volunteers- needs to be a page on website and Steve to follow up with Council.
 - h. **Queanbeyan Rodeo fundraiser** – JP attended but was not needed. Anne did 3.5hrs on the bar.
5. **Correspondence:** notification of QPRC grant payment (\$26365) and invoice for swing (will be delivered to QPRC depot)
6. **Treasurers’ Report:** attached -balance \$4251.90 before disbursements of CBS takings
7. **Reporting**
 - **Geary’s Gap Pony Club** -not present
 - **Greenways** -not present
 - **LRRC** – agreement for ‘Bendigo Bank support’ sign on pole near hall. Committee asked for hall signage on Macs Reef Rd – Anne to report

- **Playground project** – hitching rail was taken funding in hand for all pieces except multiplay element. Excavation is underway – expect to have steps/edging/pavers all in place by end April. Expect to have all elements delivered by Sept/October. Front hitching rail needs to be replaced for August GGPC event. Waiting on result of Veolia grant application.

8. Future Events: discussed above, also formal opening of playground with recognition of funding support. JP asked for contributors for questions in the different rounds for Trivia night. Volunteers appreciated.

9. Other Business:

QPRC Xmas in July – committee agreed to have a stand at this QBN event – Jean Pierre to follow up - main interest is in tea-towel sales.

Change meeting dates to Weds or Sat? committee agreed to change meetings from Mondays to the second Thursday of every second month. See new times below. Need to alter hall bookings and current website info to reflect this (Anne)

JPs income from card project – printed card with envelope quote was \$1.35 each (CanPrint). Post Office and Woodworks would sell them at \$5 with \$1 as commission.

10. Next Meeting: 7:30 @ the Hall

- 8th June 2017**
- 10th August 2017 – AGM**
- 12th October 2017**
- 30th November 2017**

ACTION ITEMS:

Send edited Feb Mins and any missing Mins to Steve W – **Anne G**

link new website to our Facebook page/investigate any plug ins similar to Team Ap to allow for conversation threads instead of email trails and for private storage and access for files - e.g. Dropbox -**Steve W**

Steve has list of health services for website inclusion – and possible “Moving to Bywong” page with local info and link to the Bungendore Business directory. - **Steve W**

Progress idea of Bywong Boffins group to meet and discuss items and areas of interest - **Steve W**

bat droppings still evident in the hall/ half downpipe needs to be fixed/ guttering is bent at front/ movement sensor lights not working at back/request for Hall signage on Macs Reef Rd - follow up with S355 committee -**Anne**

organise debrief meeting of CBS – **Anne and Mike**

page on website & follow up with QPRC on arrangements and cover for Clean Up Australia volunteers - **Steve W**

Xmas in July event- organise stand with QPRC and tea towels for sale - **Jean Pierre**

Need to alter hall bookings and current website info to reflect new meeting times -**Anne**

Contributors needed for Trivia night rounds/questions - **Jean Pierre**