

## Minutes: BCA Extraordinary Committee Meeting

**7.30pm Monday 18 October 2016 - Bywong Hall, Birriwa Road -**

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1. **Welcome: Meeting Opened at 7.50pm – Attendees** - Bob Angel, Anne Goonan, Merle Ketley; Mike Wilkins, Ros Karl
2. **Apologies:** Bernie Greethead; Kerry Cox;
3. **Acceptance minutes from previous meeting – Minutes 13<sup>th</sup> September** were accepted. Moved by Merle Ketley; seconded by Mike Wilkins
4. **Matters arising:**
  - a) **website/wiki update**

Steve has agreed to set up the new website and backup the current website prior to transfer occurring and ensure Wiki remains accessible. Jean Pierre and Steve have started liaising with Nora to transition the management and admin to Steve. He also had previously offered to host the website for a small fee, although this was not discussed. The committee asked that a timeline be provided to inform us of the changeover and manage community expectations.
  - b) **‘big cupboard’ - clean out – ongoing – Ros/Merle/Anne (one Sunday?)**
  - c) **Presentations to the community- ‘available services’** - Anne to follow up with Dr Dorrington.
  - d) **Extra events for the community** – family fun day event for May 2017. It was suggested that this could also include local community groups such as Landcare /Wildcare/Greenways/RFS and SES. Need to know if our public liability premium would cover us for the additional event (JP?)
  - e) **Separate account set up for playground monies** - underway. Merle will take the paperwork to the bank to complete set up of the account
  - f) **Flag pole** -Hall committee agreed to donate this to the Scouts- who have been informed. Need feedback to inform the Hall committee (Merle)
  - g) **Membership numbers for Public Officer form** -completed/submitted
  - h) **Updated contact list**- ongoing. It was also decided the community members who were not elected committee members should also receive the Minutes etc.
5. **Correspondence:** - email from Infigen Energy regarding playground grant application. Committee agreed to write back and decline the offer of \$1k (dependent on us raising \$29k in 90 days.)
6. **Treasurers’ Report:** none
7. **Reporting**
  - **Geary’s Gap Pony Club** -none
  - **Greenways** -none

- **LRRC** – The committee heard that the Les Reardon Reserve s355 Hall committee supported the QPRC playground application- with a decreased grant amount (~\$30K) and a focus on safety and health aspects of the ground. The Hall Committee also accepted the final Master Plan which was provided to Council.
- **Playground project** - Merle discussed the different stages of the project and the costings. The delivery and installation alone will be \$7k, and it may be possible to have community support for this part. Ros has building industry contacts and will look into this. Merle also received a playground donation of \$300 from the WWOW and will send a TY certificate. There was some discussion about promotion of the project - possible Xmas raffle - and ticket placement.

**8. Future Events: PLANNING FOR 20<sup>th</sup> CAR BOOT SALE** -the committee agreed that it would be a good idea to have a birthday cake...and perhaps a key identity/personality to 'host' the event. Need to think about these.

**9. Other Business:** there is a concern about the presence of bat droppings in the Hall- Anne to take this to the Hall committee again.

**Next Meeting: 7:30 @ the Hall**

- 28 November 2016 - Planning for Xmas drinks Friday 9th December 2016**
- 20 February 2017**
- 17 April 2017**
- 19 June 2017**
- 21 August 2017 - AGM**

**Meeting closed at 9:10**

**ACTION ITEMS:**

- 1) Timeline for the website changeover and management – Steve and JP?
- 2) Provide the paperwork to the bank to establish separate playground account -Merle
- 3) Family Fun Day event mid 2017- could also include local community groups such as Landcare /Wildcare/Greenways/RFS and SES.
- 4) Identify activities that would suit a range of family groups (Merle) and ask local community groups if they'd be interested in showcasing their work to the community (Mike)
- 5) Check if insurance will cover the additional event -Jean Pierre.
- 6) Follow up on services presentation- Anne
- 7) Provide the Hall committee with scout feedback on flagpole – Merle
- 8) Respond to Infigen grant response – Merle
- 9) Possible building assistance with playground- Ros
- 10) Xmas raffle and donations? – Merle
- 11) Ideas for personalities for the 20<sup>th</sup> Annual Car Boot sale – ALL
- 12) Alert Hall committee to bat droppings and health risks -Anne