

Minutes: BCA Extraordinary Committee Meeting

7.30pm Thursday 13 September 2016 - Bywong Hall, Birriwa Road -

1. **Welcome: Meeting Opened at 7.41pm – Attendees** - Bob Angel, Anne Goonan, John-Pierre Favre, Merle Ketley; Kerry Cox; Mike Wilkins
2. **Apologies:** Bernie Greethead
3. **Acceptance minutes from previous meeting – Minutes** 21 April were accepted. Moved by Anne Goonan and seconded by Bob Angel
4. **Matters arising:**
 - a. **Website/wiki** – Steve Walker will administer and manage the website. Currently this is under Nora Stewart's control. Options are
 - i. Stay with ACE Hosting and Nora as webmaster
 - ii. Go to another hosting provider with someone else as webmaster
 - iii. Go to another hosting provider (rackservers) with Steve Walker as webmaster

Motion: Anne to approach Steve about option iii. If Steve is happy to take over then we will need to have discussions with Nora to arrange transfer. Steve to set up new website and backup current website prior to transfer occurring and ensure Wiki remains accessible. Would also be good to set up a meeting interface. Moved Merle Seconded Anne Goonan

b. Set up of a separate account for monies for playground –

Motion: to open a bank account with Bendigo Bank Bungendore/Braidwood for playground project. Requires at least two signatories and submitted Minutes signed by two people from the Bywong Community Inc. (Current Signatories are Robert Lindsay Angel, Merle Patricia Ketley, Anne Goonan, Jean-Pierre Favre and Kerry Anne Cox.) Moved Merle, Seconded Jean-Pierre

Second motion: \$5260 to be moved across to the new account once opened.

Moved Jean-Pierre Seconded Anne Goonan

Merle provided the following progress update on the playground project:

- i. Paperwork to acquit the grant and access funds is being completed
- ii. Merle is also looking at other grants
- iii. Stairs and access route should be Council responsibility
- iv. Need to replace Hall apron fence as current fencing is not secure
- v. Kylie at Council advised that once playground is complete Council will be responsible for upkeep.
- vi. Drawings have been submitted to Council – requirement that suppliers have to erect equipment for OHS reasons
- vii. Merle to submit QPRC grant application for \$50,000 for playground and upgrade of LRR facilities in accordance with master plan.

Motion – Merle to apply for \$50,000 grant. Anne to write to Pete Harrison to advise him we will be applying. Moved Merle Seconded Anne Goonan

c. Monies due

- i. RFS \$150 – Merle has passed cheque on
- ii. Scouts \$200 – Merle has passed cheque on.
- iii. Ballerina – paid
- iv. Master plan - \$800 - motion: raise cheque for \$800 to pay to LRRC once the LRRC have approved the master plan. Moved Anne Goonan Seconded Kerry Cox

- 5. Little Library** – Merle was approached about interest in supporting a book exchange project. Merle has tried to clarify details. Bob suggested that they approach council to set up through the transfer station. Motion: The committee support the concept however with reservations about its success in our locality. It was suggested they investigate a book exchange at all council transfer stations. Moved Anne Goonan Seconded Kerry Cox
- 6. Membership numbers** - Merle requires list of members to complete the Public officer form – Anne to provide and also to circulate a spreadsheet for contact details.

Meeting closed at 8.52pm

Next Meeting: 17 October 2016
28 November (planning for Christmas drinks)