

Les Reardon Reserve Facility Management s.355 Committee

Bywong Hall and Les Reardon Reserve

The Les Reardon Reserve and Bywong Hall are made available for the benefit of all residents as a community recreational and meeting facility. The facility is owned by the Queanbeyan-Palerang Regional Council, and a committee of Council and local users maintains the facilities — the Les Reardon Reserve Committee (LRRC). The membership of the Committee includes representatives from the Bywong Community Association, Geary's Gap Pony Club, the local Landcare Group and other residents of Bywong.

Conditions of Hire

Hirers are to enter into an agreement with the LRRC and are bound by the following conditions. Payment of hire fees is taken as an agreement to the conditions of hire stated below.

Permission to Use

The Hirer should not use the building for any purpose other than that specified on the Agreement. It is the responsibility of the Hirer to see that their guests understand and adhere to these conditions.

The LRRC has total discretion to accept or decline any application regarding the Hall. Sub-letting of whole or part of the Hall is not permitted.

Good order

The Hirer will agree to the following conditions:

- The Hall must be vacated by the end of hire and no later than 12:00 midnight.
- The Hall must be left in a clean condition. The kitchen and toilets should be cleaned, the Hall swept, and any personal belongings (including food) be removed. A cleaning charge may be incurred by the Hirer if the Hall is left in an unclean state.
- The Hall key should be returned the day following the hire and should the key be lost full replacement costs will be the hirers responsibility including a change of locks if needed.
- Heaters and lights must be turned off before leaving the facility.
- Tents or marquees may not be erected without permission of the LRRC.

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Hire Charges

Charges are current until 30 June and subject to change 1 July each year. Hire fees applicable are dictated by the event date, not the booking date. The hire fees are inclusive of GST.

Hire of Less Reardon Reserve & Hall		
	2017/18	GST
Pony Club – per annum	\$600	Yes
Local Group Hire of Hall and Reserve (e.g Car boot sale, Gymkhanas) per event	\$150	Yes
Local Group Hire of Hall and Reserve: Bywong Community Association, Landcare, Pony Club, View Club (Meeting Fees per annum)	\$180	Yes
Casual hire of hall (less than 2 hours)	\$25	Yes
Casual hire of hall (full day)	\$155	Yes
Casual hire of hall (half day or evening)	\$95	Yes
Bond full day	\$300	No
Bond half a day	\$150	No

Refundable Security Bond

The bond is fully refundable subject to any damages, cleaning, overstay of hire period, theft, misuse or vandalism of property.

After the event, in order to receive the bond refund, Hirers are requested to provide the bank account name/BSB and account number or the name to whom a cheque is to be made out. Any damage caused by the Hirer may result in a deduction of the bond. This amount will be advised in writing.

Payment method

Payment can be made by electronic funds transfer (EFT) into the Bendigo Bank Account:

BSB 633 000

Acc 145 426 094

Les Reardon Reserve Comm.

Cash and EFTPOS facilities are not available.