

**Bywong Community Association  
Committee Meeting 22 April 2008**

**MEETING NOTES**

**1. 2008 Car boot sale**

- a. debrief any issues arising;
- b. thanks to all sponsors and other volunteers;
- c. money to Fire Brigade

**Committee discussion and decisions**

- **Raffle** - Mr Scharasshas not received his \$50 Kennard Hire voucher that Morag posted to him. **ACTION** - Darryl to discuss further with Gavin from Kennard 6297 6444 if he does not receive it within next week.
- It was also agreed that the next car boot sale should have a reduced or no raffle and more emphasis on getting stalls as a more efficient way of raising money.
- **Feedback from car boot sale** – there was feedback about the need for more toilets at the Hall. suggest we take down the signs that denote different gender toilets for the next car boot sale to make them unisex. Also, could put a proposal to the Hall committee requesting they consider more toilets.
- **Letter of thanks** – **ACTION** - Morag and Darryl to provide Nora a list of the raffle donators addresses and names so a thank-you letter can be sent to them.
- **Money to Fire Brigade:**
  - Total proceeds from car boot sale - **\$2983**. Less money made this year as refreshment stall was done by GGPony Club. This worked well for them and has helped form a better relationship.
  - BCA 50% share of PA system hire to Wamboin Bush Fire Brigade (WBFB)
  - An informed estimate from the donations made to the WBFB "bucket" of \$400.
  - It was decided that the Association would make a \$1,000 donation to be made to the WBFB from the car boot sale proceeds at a later date.
  - **ACTION** – Two cheques drawn - one for the PA hire and one for \$400 – letter and cheques sent to Cliff Spong – Nora.
- **Other disbursements** - Sundry expenses for Morag – newspaper advertisements, etc. **ACTION:** Dennis to reimburse Morag from receipts.
- **General money issues:**
- It was agreed that \$2,000 to be kept as a minimum bank balance for the Association.
- It was also agreed to renewing the Association annual post box hire – **ACTION:** Dennis to pay the invoice.

**2. Where to from here in the short-term?**

- a. Allocating money from car boot sale - What do we wish to do with the money? Projects for the Hall or other projects, or do we want to put an ad in the Whisper and ask for requests or should we invite proposals?
- b. Would like to suggest we hold a community BBQ (we could present any money for organizations) and invite as many people as possible to attend. Any other ideas?

**Committee discussion and decisions**

- Distribution of money to be mainly to the WBFB (\$1,000 as above), with submissions sought for the remainder. Discussed the idea of putting an ad in the Whisper and also in the Bungdenore Bulletin but no firm action decided. **ACTION:** [Need to decide how and when to do this? Suggest we seek feedback from people at our May 28 meeting.](#)

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**3. Where to from here in the long-term?**

- a. Would like to discuss the possible merger with the Wamboin Association amongst ourselves.

**Committee discussion and decisions**

- The Committee members had a wide-ranging discussion about the history, purpose, direction and possible future options for the Association. This included listing the events the Association has currently got planned for 2008:
  - Trivia night – July
  - Xmas Drinks – December
- It was also noted that a quorum for a General Meeting is 5 members and quorum for an Annual General Meeting is 75% members present.
- It was agreed that we would invite all paid members to a meeting on **Wednesday 28<sup>th</sup> May at the Bywong Hall** to discuss future directions for the Association.
- **ACTION:** Dennis to send updated membership list to Nora. Nora to draft a positive script for ringing around and inviting members to meeting. [Suggest we invite everyone on the membership list that we have – paid or not – to widen the discussion.](#)

**4. Other business - correspondence, updates from other meetings.**

- **Palerang Cultural Development Committee – Nora – Attended a meeting in early April of this Committee.**
  - Issues arising are about how to work together across all areas of Palerang, not just the existing towns eg. Seniors week invited seniors from Bungendore to a lunch, not all seniors in Palerang.
  - Also, there is a plan for a cultural map of events, festivals, resources and facilities across Palerang to share information, including a calendar of events.
  - Issue also arose about volunteers from other Festivals being co-opted to this Committee so that they can be covered by insurance. An alternative method of insurance cover is being investigated by the Council. **ACTION:** Morag asked if Car Boot Sale members could be covered by the same arrangement?
- **Hall Committee update – Nora – attended a meeting on 8 April 2008.**
  - Main issues raised of interest for car boot sale were Item 2 – Maintenance and improvements to the Hall – electricity supply, septic system. See full copy of minutes attached to these minutes.

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#### Hall Committee update – Nora – attended a meeting on 8 April 2008.

Minutes of the meeting of the Management Committee for the Les Reardon Reserve In the Community 8/4/2008 at 1700 -1830

In attendance:

Kerry Cox & Chris Beer (pony Club), Jan Creswell, Nora Stewart (Community Association) Hans Bachor (Secretary)

#### Improvements to the Reserve : Long term strategy

**Background:** The reserve was created in the early 1980s as a community facility, the Hall was build by the community with the material provided by the Shire. The Reserve is managed by a section 355 committee.

Maintaining the natural beauty of the reserve, minimizing erosion degradation and providing sport and leisure opportunities for the local community are the goals. This has been achieved with some success for more than 20 year. The trick is to create a balance for the use of the Reserve, between the Pony Club ( presently about 40-50 active riders) and the other users who focus mainly on the Hall. We have two major events, the car boot sale (April) and one or two Pony Club one day event (one in May). The plan has been for some years to concentrate the horse riding onto the designated areas, that is the two dressage arenas and the show jumping arena for normal use.

The dressage arenas now have sand surfaces, with the sand redistributed recently. The show jumping area will be levelled using the many loads of fill that were delivered in February and March . It will get a length of 70 m in one direction to allow all types of show jumping required by the Pony Club to take place there. The plan is to complete this task, preferably in the next three months. Fortunately the Pony Club has recently received a grant from the ACT for the facilities.

The cross country course for the two one day events per year. The course has been designed to meander through the ground in between the established trees. The course is can accommodate the lower level grades ( E- C). For the highest grades (B-A) , which has only few participants in this club, the course had been designed to include jumps in the neighboring Creswell property. This allows us to have the minimum number of jumps required ion the actual reserve. The course now needs some upgrades and is being realigned a little bit to comply with the requirements for a level (E-C) course.

We have bee trying to improve the grass cover, two seasons ago by directly drilling but the lack of rain defeated us. We are now considering to repeat the direct drilling if the rain forecast is good and that would result in the large grass area being fenced of and not used by horses - for at least one growth season. At that stage the riding activity would be on the arenas. We discussed the question of

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removing all weeds on that area and concluded that it is better to maintain some ground cover

As always it remains a challenge to maintain the nature of the reserve, in particular the ground cover, to keep weeds down and manage the use of the ground for horse riding and the community.

Fortunately we have the long term support of several individuals, for example Jane and Chris Creswells, members of the Ponyclub and the Landcare group, etc , to maintain the ground for example by spraying and removing weeds.

Normally no cars are allowed on the ground outside the car parks. The major exception is the carboot sale. Machinery is only allowed when work is done for this upgrade - and it was used , possibly too much , for clearing away old wattle which will be burned off with the help of the fire brigade in winter. No trees other than wattle should have been moved, but as this was the first major clean up for some time a significant amount has been moved into several piles. We can continue work without any further major equipment and use the timber for erosion control.

**ACTION:** The meeting discussed the present activities, inspected the grounds at the end of the meeting recommends the following actions:

The Pony club to complete the show jumping arena. This will include shifting of the existing fence, towards the Hall, to achieve the 70 m width and new access path for the riders parallel to the arena. This work is financed by the Pony Club with the helps of grants.

The drainage around the show jumping area to be upgraded. The shire is willing to help out. Action Hans Bachor to coordinate his with the shire engineering staff.

Obtain quote for the repair of the fence around the community dressage arena. The committee to discuss how much it can contribute to this fencing.

The cross country jumps to be repaired. The number of woodpiles, and later locations of fires, to be reduced to two or three. Logs and tress to be used for building barriers against erosion rather than being burned. The woodpiles to be burned by the fire brigade and the small intensely burned areas to be seeded to avoid infestation with weeds.

The Pony Club, thanks to Kathy Burgess, has prepared an excellent document that lists the responsibilities and maintenance issues for the ground. This document allows us to track the maintenance activities.

**ACTION** to distribute the document in electronic format and to bring suggestions for the completion of the document to the next committee meeting.

**ACTION** re-seeding. Hans Bachor has contacted Eddy O'Donoghue and he is prepared to carry out direct drilling in early May after the one day

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event. Hans Bachor to buy seed from Cleanseeds and organise the seeding and afterwards fencing.

**Maintenance and improvements to Hall.**

**Electricity supply to the Hall was discussed.**

**Background :** The Electricity supply is working well on all occasions except for the car boot sale when the demand for power is larger than the capacity of the supply. For this reason various vendors have to bring their own power generators, for example for ovens and commercial scale coffee machines. The idea of increasing the supply has been raised for several years - and previously the response from Country energy has been that a significantly larger supply would require an upgrade of the underground cable or even the transformer. These options are too expensive given the few events per year that require the extra power.

An inspection of the power board shows that we have adequate circuits, however the distribution to the individual power points is not clear and it would help to identify the different circuits and label the power points.

**ACTION :** to ask licensed electrician to determine the maximum capacity we can have given the existing underground cable and transformer and to label the power points.

**Other routine maintenance:** Get the septic tank pumped out again after the Pony Club one day event. This is done annually. Other additional toilet options are not useful, since they are used only occasionally. Addition toilets to be hired for large events.

Steps between carpark and Hall need repair. ACTION pony club to do the repair at one of their working bees.

Broken window needs glazing. Light bulbs to be replaced and to be converted to energy saving globes in the long term.

**ACTION** we are pleased that Landcare will continue the planting around the Hall.

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